

**BOARD OF EDUCATION
WEST ESSEX REGIONAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
May 8, 2023
Board Secretary's Memorandum**

EXECUTIVE SESSION: 5:30 PM

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

OPEN MEETING:

The Board will reconvene from Executive Session and Ms. Deborah Sacco-Calderone, President, will preside and voice the call to order at 7:30 p.m.
Pledge of Allegiance

ROLL CALL:

Ms. B. Buccino
Ms. C. Egan
Ms. D. Holinstat
Mr. F. Perrotti
Ms. D. Sacco-Calderone - President
Mr. J. Schaer
Mr. R. Stampone
Mr. B. Trauman
Ms. M. Wojtowicz – Vice-President

Administration:

Mr. Damion Macioci, Superintendent of Schools
Ms. Melissa Kida, Board Secretary/Business Administrator

PUBLIC NOTICE OF MEETING:

Notice of the May 8, 2023 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 6, 2023 and The Star Ledger on the same day.

West Essex Regional Board of Education
AGENDA – May 8, 2023

BOARD PRESIDENT’S REPORT:

SUPERINTENDENT’S REPORT:

- Curriculum Presentation given by **Laura Drago**, Supervisor of Social Studies & World Languages
- **Independent Study Presentations:**

| Student | Independent Study | Advisor |
|----------------|-----------------------------|--------------------|
| Priya Shah | Evolution of Capitalism | Caroline Blanchard |
| Febi Tsai | Chinese Food and Culture | Mu You |
| Nina Tsai | History of Chinese Language | Mu You |
| Alex Chen | Chinese Aerospace Programs | Mu You |

- **Principals’ Reports**
- **Director of Curriculum’s Report**

COMMENTS FROM BOARD MEMBERS:

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business)

PUBLIC COMMENTS:

Ms. Sacco-Calderone will open the floor to the public for comments on agenda items.

(In accordance with Bylaw #0167, a copy of which is available on the District’s website, the Board is now opening the meeting for a period of public comment. Please remember to announce your name, place of residence, and group affiliation, if appropriate. Your statements will be limited to three (3) minutes in duration. The Board will, of course, consider your comments as they relate to its obligations to effectively govern the West Essex School District.)

West Essex Regional Board of Education
FINANCE– May 8, 2023

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 5, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the bills and claims **check number 051609** through **check number 051713** and **check number 051715** through **check number 051719** and **check number 051721** through **check number 051729**.
Payroll check number 501135 through **check number 501136**.
Void check number 050700, 051714, and 051720.
Totaling: \$1,519,794.84
Enclosures 1F – 4F
2. To approve the **Student Activity Check Register** from April 22, 2023 through May 5, 2023, **check number 14665** through **check number 14751** and **check number 14754** through **check number 14770** and **check number 14772** through **14786**
Void check number 14752, 14753, and 14771
Totaling: \$185,954.91
Enclosures 4F – 17F
3. To approve the Regular Meeting Minutes of **April 24, 2023**.
Enclosures 18F – 35F
4. To approve the Executive Session Minutes of **April 24, 2023**.
Enclosure 36F – 37F
5. To approve renewal of **Delta Dental** for the district’s dental coverage effective July 1, 2023 through June 30, 2024.

ROLL CALL: Yes:
No:
Abstain:
Absent:

West Essex Regional Board of Education
BUILDINGS & GROUNDS – May 8, 2023

The following building & grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Item 1, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the following application for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7510**:

| Organization | Priority | Event | Facilities | Date(s) | Fees |
|-----------------------|----------|-------------------|-----------------------------|---------------------------|-------------|
| Backstage Competition | 5 | Dance Competition | HS auditorium, Large Gym | Fri-Sun 4/19 - 4/21/24 | \$13,830.00 |

ROLL CALL: Yes:
No:
Abstain:
Absent:

**West Essex Regional Board of Education
PERSONNEL – May 8, 2023**

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 27, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To extend the leave of absence for **Donna Coco** beginning May 1, 2023 through August 31, 2023.
2. To approve with deepest regret, but with 13 years of fondest memories of dedicated service, the letter of resignation, for retirement purposes, from **Donna Coco** as a Confidential Secretary to the School Business Administrator assigned to the West Essex Regional School District effective September 1, 2023.
3. To approve the letter of resignation from **Eric Johnson** as a Science Teacher assigned to the West Essex Regional High School, effective June 30, 2023.
4. To approve the letter of resignation from employee **ID #3449**, effective June 30, 2023.
5. To approve Independent Study Assignments and Advisors for the 2023/2024 school year at the contractual rate of \$1,000.00 per teacher (regardless of the number of students/course):

| Student | Independent Study | Advisor |
|------------------|---|--------------------|
| Katie Housel | Vaccine Development | Jody Dolce |
| Kiersten Yang | Introduction to Dental Medicine | Jody Dolce |
| Ella Hermans | Prions | Jody Dolce |
| Alex Chen | Radon Gas Emissions | Nolan Erickson |
| Anna Wilcomes | Computer Science: App Development | Vincent Carchietta |
| Katie Cho | Biological and Societal Aspects of Neuroscience | Jody Dolce |
| Madison Schwartz | Introduction to Neuroscience | Jody Dolce |

6. To approve the appointment of **Gary Peluso** as a substitute teacher/substitute aide assigned to the West Essex Regional School District, beginning May 9, 2023, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at the rate of \$100.00 per day.
7. To extend the appointment of **Juliann Hoebee** and **Kimberly Westervelt** to the position of Interim Teaching Instructional Co-Supervisors for Fine, Performing, and Practical Arts, from **April 17, 2023** through on or about **May 31, 2023**.

West Essex Regional Board of Education
PERSONNEL – May 8, 2023

8. To approve **Christa Rizzo** to conduct a research project at West Essex Middle School as a requirement for her Master’s Degree in Music Education through University of Florida.
9. To approve **Lee Oberg**, Leave Replacement Industrial Arts Teacher at West Essex Regional High School, for a 6th period assignment effective April 25, 2023 through on or about June 16, 2023, at the negotiated rate of \$49 per day, as per the WEEA contract.
(NOTE: Mr. Oberg replaces Employee #3302, who resigned)
10. To extend the appointment of **Valerie D’Anton** as Acting Confidential Secretary to the School Business Administrator at a stipend amount of \$1,200.00 per month beginning May 1, 2023 until August 31, 2023.
[NOTE: Ms. D’Anton replaces Donna Coco, who is on a Board approved medical leave of absence]
11. As recommended by the Superintendent of Schools to issue contracts to all administrators and supervisors, not resigned, for the 2023/2024 school year be approved according to the enclosed list, pending completion of contract negotiations.

Enclosure 1 P

12. As recommended by the Superintendent of Schools to issue contracts to all central office personnel, not resigned, for the 2023/2024 school year be approved according to the enclosed list.

Enclosure 2P

13. As recommended by the Superintendent of Schools to issue contracts to all computer technicians, not resigned, for the 2023/2024 school year be approved according to the enclosed list.

Enclosure 3P

14. As recommended by the Superintendent of Schools to issue contracts to all secretarial staff, not resigned, for the 2023/2024 school year be approved according to the enclosed list, pending completion of contract negotiations.

Enclosure 4P

15. As recommended by the Superintendent of Schools to issue contracts to all library aides, not resigned, for the 2023/2024 school year be approved according to the enclosed list, pending completion of contract negotiations.

Enclosure 5 P

West Essex Regional Board of Education
PERSONNEL – May 8, 2023

16. As recommended by the Superintendent of Schools to issue contracts to all tenured and non-tenured teaching staff members, not resigned, for the 2023/2024 school year be approved according to the enclosed list, pending completion of contract negotiations.

Enclosures 6 P - 8 P

17. As recommended by the Superintendent of Schools to issue contracts to all Maintenance/Custodial Staff, not resigned, for the 2023/2024 school year be approved according to the enclosed list.

Enclosure 9 P

18. As recommended by the Superintendent of Schools to issue contracts to all special education teacher aides, not resigned, for the 2023/2024 school year be approved according to the enclosed list.

Enclosure 10P

19. As recommended by the Superintendent of Schools to issue contracts to all permanent substitute teachers not resigned, for the 2023/2024 school year be approved according to the enclosed list.

Enclosure 11P

20. To *amend* the job description for **Safety Coordinator**, as appended.

Enclosures 12P – 14P

21. To approve the letter of resignation from **Riley Gallagher** as a School Counselor assigned to West Essex Regional High School, effective June 30, 2023.
22. To approve the letter of resignation from **Violet Capria** as a Permanent Substitute Teacher assigned to the West Essex Regional High School, effective June 30, 2023.
23. To approve the appointment of **Brittany Maurillo** as a per diem Accountant Bookkeeper/Accounts Payable, assigned to the West Essex Regional School District, as needed, effective May 9, 2023 through on or about June 30, 2023, at the rate of \$291.77 per day.
24. To approve the appointment of **Maribeth Persad** as a substitute secretary assigned to the West Essex Regional School District, beginning May 9, 2023, at the rate of \$100.00 per day.

West Essex Regional Board of Education
PERSONNEL – May 8, 2023

25. To approve the appointment of **Steven Siragusa (BA)** as a WE Rise teacher assigned to the West Essex Regional Middle School, effective September 1, 2023, for the 2023/2024 school year, at an annual salary of \$58,711, which is Step 2 of the 2022/2023 Bachelor’s Degree Teacher’s Salary Guide.
(NOTE: This is a NEW position.)
26. To approve the appointment of **Jessica Maidman (BA)** as a Special Education teacher assigned to the West Essex Regional Middle School, effective September 1, 2023, for the 2023/2024 school year, at an annual salary of \$59,711, which is Step 3 of the 2022/2023 Bachelor’s Degree Teacher’s Salary Guide.
(NOTE: Ms. Maidman replaces employee ID #3424, who resigned)
27. To approve the appointment of **Joseph Minniti (BA)** as a Science teacher assigned to the West Essex Regional Middle School, effective September 1, 2023, for the 2023/2024 school year, at an annual salary of \$70,261, which is Step 10 of the 2022/2023 Bachelor’s Degree Teacher’s Salary Guide.
(NOTE: Mr. Minniti replaces Eric Johnson, who resigned)

ROLL CALL: Yes:
 No:
 Abstain:
 Absent:

**West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – May 8, 2023**

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 12, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the following requests for Professional Development:

| Employee Name | Conference/Workshop | Location | Date(s) | Expenses |
|------------------------|---|---------------------|--|--|
| Casais, Stacy | NJELA Supervisors Group Spring Meeting | Monroe Township, NJ | Thursday 6/1/23 | Conference Fee: No Cost Personal Expenses: Not to Exceed \$34.31 |
| Purcell, Marie | NJPSA/FEA Anti Bullying Specialist | On-Line | Self-Paced 5/9 – 6/16/23 | Conference Fee: \$500.00 |
| Emering, Anthony | NJPSA/FEA Anti Bullying Specialist | On-Line | Self-Paced 5/9 – 6/16/23 | Conference Fee: \$500.00 |
| Purcell, Marie | Understanding HIB Characteristics | On-Line | Tuesday 5/16/23 | Conference Fee: No Cost |
| Cardinale, Joseph | ACDC AP Macro & Micro Online Workshop | On-Line | Saturday 6/24/23 Thurs-Fri 7/06 – 7/07/23 | Conference Fee: \$1,180.00 *Plus \$220.00 per day (Article 16 Para. D) |
| Ayers-Lopuzzo, Melissa | Advance Placement Institute – AP Calculus AB | On-Line | Mon-Thurs 7/24-7/27/23 | Conference Fee: \$900.00 *Plus \$220 per day (Article 16 Para. D) |
| Cimmet, Danielle | Using PSW Model to Identify SLD and Other Learning Problems | Caldwell, NJ | Friday 6/2/23 | Conference Fee: No Cost |
| Shroyer, Caitlin | NJSMA Complimentary PD Day | Mountain Lakes, NJ | Tuesday 6/6/23 | Conference Fee: No Cost |
| McDonough, Cyndy | Scholarship Reception for A. Ibrahim | Monroe Township, NJ | Tuesday 5/23/23 | Conference Fee: No Cost Personal Expenses: Not to Exceed \$54.63 |

West Essex Regional Board of Education
 CURRICULUM/SPECIAL EDUCATION – May 8, 2023

2. To approve the following hours for curriculum writing for the 2023/2024 school year at the rate of \$54 per hour:

| COURSE | TASK | HOURS |
|-------------------------------|-------------|--------------|
| MS Band | New | 10 |
| Band CPA | New | 10 |
| MS Choir | New | 10 |
| Choir CPA | New | 10 |
| Guitar CPA | Revise | 5 |
| Music Technology CPA | New | 10 |
| Graphic Design I CPA | New | 10 |
| Photography CPA | Revise | 5 |
| Theater Arts CPA | New | 10 |
| Studio Art II CPA | New | 10 |
| Studio Art III CPA | New | 10 |
| Studio Art IV Honors | New | 10 |
| Culinary Arts I CPA | Revise | 5 |
| Culinary Arts II CPA/Honors | Revise | 5 |
| Food and Sports Nutrition CPA | Revise | 5 |
| Multimedia Design CPA | Revise | 5 |
| Exploratory Cycles: Art 7 | New | 10 |
| Exploratory Cycles: Art 8 | New | 10 |
| Exploratory Cycles: STEM 7 | New | 10 |
| Exploratory Cycles: STEM 8 | New | 10 |
| Exploratory Cycles: Music 7 | New | 10 |
| Exploratory Cycles: Music 8 | New | 10 |
| Algebra I CPA | Revise | 5 |
| Algebra I H | Revise | 5 |
| HS LinkIt (9-12) | New | 20 |
| MS LinkIt (7-8) | New | 10 |
| PE 9-12 | Revise | 20 |
| Environmental Science | New | 10 |
| Science 8 Assessments | Revise | 5 |
| Science 7 Assessments | Revise | 5 |
| Forensic Science Curriculum | Revise | 5 |
| Social Studies 7 | Revise | 5 |
| Social Studies 8 | Revise | 5 |
| World History 9 | Revise | 5 |
| US History I | Revise | 5 |
| US History II | Revise | 5 |
| Italian 7 | Revise | 5 |
| Italian 8 | Revise | 5 |

West Essex Regional Board of Education
 CURRICULUM/SPECIAL EDUCATION – May 8, 2023

3. To approve the following parent volunteer chaperones for the 8th grade class trip aboard Spirit Cruises Leaving out of Weehawken, New Jersey, on Tuesday, May 16, 2023:

| | | | |
|-------------------|----------------|-----------------|-------------------|
| Maria Apolitio | Dominic Capone | Emily Critchett | Kelly Fitzpatrick |
| Guisella Galindo | Jane Looby | Jill Marcus | Danielle Holmes |
| Courtney Molinaro | | | |

4. To approve **Kopack PT**, 297 Passaic Avenue, Fairfield, New Jersey 07004, as a Structured Learning Experience (SLE) job site from July 1, 2023, through June 30, 2024.
5. To approve **PAWS/Montclair Animal Shelter**, 77 North Willow, Montclair, New Jersey 07042, as a Structured Learning Experience (SLE) job site from July 1, 2023, through June 30, 2024.
6. To approve **Turtle Back Zoo**, 560 Northfield Avenue, West Orange, New Jersey as a Structured Learning Experience (SLE) job site from July 1, 2023, through June 30, 2024.
7. To approve **Shoprite of West Caldwell**, 540 Passaic Avenue, West Caldwell, New Jersey as a Structured Learning (SLE) job site from July 1, 2023, through June 30, 2024.
8. To approve **XCel Sports and Fitness**, 25 West Greenbrook Road, North Caldwell, New Jersey as a Structured Learning Experience (SLE) job site from July 1, 2023, through June 30, 2024.
9. To approve **A Taco Affair**, 81 Main Street, Little Falls, New Jersey 07424 as a Structured Learning Experience (SLE) job site from July 1, 2023, through June 30, 2024.
10. To approve **Sidelines**, 198 US- Route 46 East, Fairfield, New Jersey 07004 as a Structured Learning Experience (SLE) job site from July 1, 2023, through June 30, 2024.
11. To approve **Wawa**, 28 Little Falls Road, Fairfield, New Jersey 07004, as a Structured Learning Experience (SLE) job site from July 1, 2023, through June 30, 2024.
12. To *amend* Curriculum/Special Education Motion # 1, previously approved at the April 24, 2023 Board Meeting to read:

| Employee Name | Conference/Workshop | Location | Date(s) | Expenses |
|--------------------|---|-------------------|----------------------|---|
| Lerner, Jason | Science Supervisors Spring Roundtable | Mountainside, NJ | Friday, May 5, 2023 | Conference Fee: No Cost |
| McQuaid, Elizabeth | NJASA/NJAPSA Spring Leadership Conference | Atlantic City, NJ | Wed-Fri 5/17-5/19/23 | Conference Fee: \$550.00 Personal Expenses: Not to Exceed \$518.16 |

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – May 8, 2023

ROLL CALL:

- Yes:
- No:
- Abstain:
- Absent:

West Essex Regional Board of Education
MISCELLANEOUS – May 8, 2023

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 12, will be voted upon in one motion.

Motion by _____ Seconded by _____ to approve the following motions:

1. To approve the 2023/2024 **Shared Services Agreement, between the West Essex Regional School District Board of Education and Borough of North Caldwell** pertaining to Class III Special Law Enforcement Officers for the West Essex Regional School District.

2. WHEREAS, the Board has determined that the following policies need to be adopted expeditiously in order to comply with state mandates; and

WHEREAS, Robert's Rules of Order permits the suspension of rules in order to allow for the acceptance of a resolution that permits adoption of a policy on first and second reading in one meeting for health and safety reasons; and

WHEREAS, the West Essex Regional Board of Education finds that it is in the best interest of the students attending both West Essex Regional Middle School and West Essex Regional High School for the Board to adopt the following policies with first and second readings in one meeting;

- #2520 - Instructional Supplies (Policy and Reg.)
- #5305 - Health Services Personnel (Policy)
- #5308 - Student Health Records (Policy and Reg.)
- #5310 - Health Services (Policy and Reg.)
- #6112 - Reimbursement of Federal and Other Grant Expenditures (Policy)
- #6115.01 - Federal Awards/Funds Internal Controls – Allowability of Costs (Reg.)
- #6115.04 - Federal Funds – Duplication of Benefits (Policy)
- #6311 - Contracts for Goods and Services Funded by Federal Grants (Policy)
- #7440 - School District Security (Policy)

Enclosures 1M – 34M

3. To approve the First Reading of Policy #0152 – Board Officers

Enclosure 35M

4. To approve the First Reading of Policy #0144 – Board Member Orientation and Training

Enclosures 36M - 37M

West Essex Regional Board of Education
MISCELLANEOUS – May 8, 2023

5. To approve the First Reading of Policy #3217 – Use of Corporal Punishment
Enclosures 38M – 39M
6. To approve the First Reading of Policy #4217 – Use of Corporal Punishment
Enclosure - 40M
7. To approve the First Reading of Policy #9140 – Citizens Advisory Committees
Enclosures 41M – 42M
8. To approve the First Reading of Policy #5430 – Class Rank
Enclosures 43M – 44M
9. To *abolish* Policy #9100 –Public Relations
[NOTE: Information included in this policy is similar to Policy #9120 and is no longer required by the NJDOE, making this policy obsolete.]
Enclosure 45M
10. To *abolish* Regulation #9140 – Citizens Advisory Committee
[NOTE: Information included in this regulation is similar to Policy #9140 and is no longer required by the NJDOE, making this policy obsolete.]
Enclosures 46M-47M
11. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation No. 07 (HS) for the reasons set forth in the Superintendent’s Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.
12. BE IT RESOLVED that the Board hereby affirms the Superintendent’s decision in HIB Investigation No. 16 (MS) for the reasons set forth in the Superintendent’s Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

ROLL CALL: Yes:
No:
Abstain:
Absent:

West Essex Regional Board of Education
AGENDA – May 8, 2023

The Board President will open the floor to the public for comments on non-agenda items.

Motion to adjourn by _____ Seconded by _____.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned...**

[NOTE: IF MOVING INTO EXECUTIVE SESSION, INCLUDE THIS: **...and that the Board enters into private session to discuss matters of personnel, negotiations and litigation with the possibility of reconvening to public session to conduct additional business. The matters discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.]